GRADUATE CATALOG

Published Jan 2021 - Dec 2021

The official seal of The Art of Education University (AOEU) showcases the institution's core values and principles. The seal represents values like lifelong learning, personal growth, and AOEU's unique hyper-vertical learning model.

Sun and Moon:
The sun and moon represent an art teacher's full life of learning. AOEU serves its students from the beginning of their careers (sunrise) until retirement (nightfall).

Tree of Personal Growth:
The tree represents an art teacher's personal growth and expanding knowledge. The tree is a maple, which is a subtle nod to Osage, Iowa, the small, unassuming town that AOEU calls home.

Ladder of Lifelong Learning:
Each rung on the ladder represents a unique approach to learning. While most institutions focus on only a few rungs, AOEU believes each rung (degrees, courses, media, events, software, etc.) plays an essential role in personal growth.

Owl of Athena:
The Owl of Athena has its origins in art and art history. Buried amongst the rubble of the Athenian Parthenon, the owl is a symbol of Athena, the goddess of knowledge and wisdom. Inscribed beside the owl were the letters "AOE" (alpha, theta, epsilon), meaning "Of the Athenians" in ancient Greek.

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WELCOME

Hi, I'm Jessica Balsley,

Founder and President at The Art of Education University.

As art teachers, we are a critical part of the student's educational journey. We are not an afterthought, and we deserve the highest quality professional development available for ourselves and the students we teach. These truths are the foundation of The Art of Education University. Our mission is to grow amazing art teachers by providing rigorous, relevant, and engaging learning at every stage of their career.

And, we've been doing just that, successfully and tirelessly, for over ten years. Thousands of art teachers around the globe attend our conferences and rely on our online graduate courses for license renewal, salary advancement, or securing a master's degree. Hundreds of thousands of individuals read our online magazine each month.

Welcome home to the university that has dedicated itself to you—the art teaching professional. Everything we do is created for art teachers by art teachers. We search the globe to curate materials that are relevant to you and your goals. Whatever you have come to AOEU for, we hope you continue to come back again and again. We are a university for life.

Sincerely,

Jessica Balsley
Founder, The Art of Education

GOVERNANCE AND STAFF

License and Recognition

The Art of Education University is accredited by the Distance Education Accrediting Commission (DEAC). The Distance Education Accrediting Commission is listed by the U.S. Department of Education (USDOE) as a recognized accrediting agency. The Distance Education Accrediting Commission is recognized by the Council for Higher Education Accreditation (CHEA).

For additional accreditation information, please contact:

Distance Education Accrediting Commission (DEAC)
1101 17th Street NW, Suite 808
Washington, D.C. 20036
Phone: 202.234.5100
Email: info@deac.org

The Art of Education University is registered by the Iowa College Student Aid Commission to operate in the state of Iowa.

Iowa College Student Aid Commission
Postsecondary Registration Administrator
430 E. Grand Ave. 3rd Floor
Des Moines, IA 50309-1920
Phone: 515.725.3413
https://www.iowacollegeaid.gov/

The Art of Education University is authorized to participate in the National Council for State Authorization Reciprocity Agreement (NC-SARA).

The Art of Education University is authorized by the Bureau for Private Postsecondary Education to operate in California.

Founders

Derek Balsley
Founder & CEO

Jessica Balsley
Founder & President

Curriculum Advisory Council

Dr. Kristi Bordelon, PhD
Higher Education Leadership
Kristi Bordelon Consulting

Sarah Dougherty
MA, Teaching
Director of Secondary Teaching and Learning,
Des Moines Public Schools

Edrick Rhodes
MA, Education
Director of Curriculum and Administration,
Kennedy Center

Karen Cummings, PhD
Art Education
Emeritus Professor of Art Education, University
of Missouri-St. Louis

Administration

Cheryl Hayek, EdD
Chief Academic Officer

Heather Crockett
Dean of Curriculum & Instruction

Shannon Lauffer
Dean of Student Services & Admissions

Amber Kane
Head of Compliance

Staff

Toni Bailey, PhD
Admissions Counselor

Sarah Hale Keuseman, PhD
Head of Library Services

Jennifer Borel
Academic Advisor

Wynita Harmon, EdD
Associate Professor &
Instructional Coach

Danelle Garino
Records Specialist

Paige Harriman
Instructional Designer

Theresa Gillespie
Associate Professor &
Academic Advisor

Jenna Kelly
Admissions Counselor

Haley Parker
Associate Professor &
Admissions Counselor

Aylson Pouls, PhD
Associate Professor &
Academic Advisor

Faculty

Rachel Althof
- EdD, Art and Art Education, Columbia University
- MA, Art Education, The Ohio State University
- BA, Education, The Ohio State University

Rachael Ayers-Arnone
- PhD, Teaching and Learning, The University of Iowa
- MA, Art, The University of Iowa
- BA, Art, The University of Iowa

Toni Bailey
- PhD, Curriculum and Instruction, Mercer University
- MA, Teaching, Xavier University
- BFA, Xavier University

Diana Baldensperger
- EdD, Educational Leadership, Walden University
- BA, English, Baker College
- MA, Curriculum and Instruction, Lock Haven University
- BA, Fine Art, Edinboro University

Christina Bell
- EdD, Educational Leadership, Liberty University
- MA, Teaching, Salem College
- BA, Studio Art, Salem College

Madison Berry
- MA, Studio Art, State University of New York
- BS, Visual Arts Education, State University of New York

Jennifer Borel
- MS, Curriculum and Instruction, Emporia State University
- BA, Visual Arts Education, The University of Kansas

Shannon Brinkley
- MFA, Maryland Institute of College of Art
- MA, Art Education, Maryland Institute of College of Art
- BFA, The School of the Art Institute of Chicago
- Painting Exchange, Glasgow, Scotland, The Glasgow School of Art

Patricia Christiansen
- MA, Art Education, Iowa State University
- BFA, Studio Art, The University of Iowa

Kelley DeCleene
- PhD, Curriculum and Instruction, University of Wisconsin, Madison
- MA, Curriculum and Instruction, University of St. Thomas
- BA, Art Education, University of Wisconsin, Madison

Jennifer Ferriday
- MA, Art Education, The University of New Mexico
- BFA, Visual Arts, Rutgers

Christian Funderburk
- MFA, Mississippi College
- ME, Art, Mississippi College
- BA, Art, Belhaven University

Kristie Galante
- MFA, Painting, CUNY Queens College
- BA, Art Education, Adelphi University

Jacqueline Gallo
- MFA, Painting, University of Hartford
- BFA, Drawing and Painting, University of Texas
- NYS Teacher Certification in the Visual Arts
- MA Teacher Certification in the Visual Arts

Nick Gehl
- MA, Educational Leadership, Concordia University
- BA, Art Education, Augustana College

Jethro Gillespie
- PhD, Art Education, Concordia University
- MA, Art Education, Brigham Young University
- BFA, Printmaking, Brigham Young University
- K-12 Art Education Certification, Brigham Young University

Theresa Gillespie
- MA, Educations and Technology, Western Governors University
- BA, Art Education, Augustana College

Sarah Hale Keuseman
- PhD, Educational Leadership and Policy Studies, The University of Iowa
- EdS, School Curriculum and Assessment Policy, The University of Iowa
- MA, Education, Hamline University
- BA, Studio Art and Education, St. Olaf College

Theresa Haugen
- PhD, Graphic Design, University of Minnesota
- MA, Design, Housing, and Apparel, University of Minnesota
- BS, Art, University of Wisconsin-Stout

Lisa Kastello
- EdD, Curriculum Leadership, Illinois State University
- MA, Art Education, Illinois State University
- BA, Art Education and Home Economics, Illinois State University

Jennifer Kay-Rivera
- PhD, Curriculum and Instruction, Wayne State University, ABD
- ME, Art Therapy, Wayne State University
- EdS, Educational Leadership, Oakland University
- MA, Educational Administration, University of Detroit Mercy
- BA, Education, Adrian College

Rachel Kline
- MFA, Studio Art, Maryland Institute College of Art
- MAT, K-12 Art, Park University
- BA, Art History, University of Connecticut

Susan Lane
- EdD, Teacher Leadership, Walden University
- MS, Education, Elmira College
- BS, Art Education, State University College

Kit Lang
- MFA, Art Education Leadership, Boston University
- BS, Visual Arts Education, Central Michigan University

April Malphurs
- MA, Art Education, Teachers College of Columbia University
- BA, Interior Design, Cornell University

Kimberly Marshall
- MFA, Visual Arts, Vermont College of Fine Arts
- BFA, Education, University of Massachusetts

Kirk Maynard
- MFA, Studio Art, New Jersey City University
- BS, Visual Arts Education, Andrews University

Juanita Meneses
- MFA, Art, California Institute of the Arts
- Postbaccalaureate Certificate, School of the Art Institute of Chicago
- BFA, Art, School of the Art Institute of Chicago

Andy Mork
- EdD, Education, Hamline University
- MA, Education, St. Mary's University
- BA, Elementary and Art Education Luther College

Christy Mortimer
- EdD, Teacher Leadership, Piedmont College
- EdS, Teaching and Learning, Piedmont College
- MA, Art Education, Georgia State University
- BA, Studio Art, Georgia State University

Zach Mory
- MA, Teaching, Secondary Education, Visual Art, St. Xavier University
- MFA, MA, Art, University of Wisconsin - Madison
- BS, University of Wisconsin - Madison
- AAS, Graphic Design, College of Dupage

Alison Myers
- MEd, LTC Art Education, University of Missouri-Columbia
- BSEd, Art Education, University of Missouri-Columbia

Catherine Nasser
- MA, Teaching in Art, Salem State University
- MA, Expressive Therapies, Lesley University
- BA, Art History, State University of New York
- Scuola in Art History, Italian Language, and Photography, Lorenzo de' Medici

Ashley-Lynn Norman
- MFA, Interdisciplinary Art, Massachusetts College of Arts and Design
- BFA, Art Education Massachusetts College of Arts and Design

James O'Donnell
- PhD, Arts Administration, Education, and Policy, Ohio State University
- MFA, Drawing, Painting, and Printmaking, Georgia State University
- BA, Art Education, University of Florida

Alexandra Overby
- PhD, Art Education and Curriculum and Instruction, Arizona State University
- ME, Curriculum and Instruction, Arizona State University
- BFA, Art Education, Arizona State University

Haley Parker
- MFA, Painting and Drawing, Academy of Art University
- BFA, Art, Roanoke College

Alyson Pouls
- PhD, Art and Design Education, Northern Illinois University
- MA, Teaching in Visual Arts, University of the Arts
- BFA, Painting and Drawing, University of the Arts

Ashley Quam
- MA, Art Education, University of South Carolina

- BS, Art Education, Radford University

Loring Resler
- PhD, Art Education, Ohio State University
- MA, Art Education University of Georgia
- BA, English, University of Georgia

Catie Rice
- MA, Art Education, Academy of Art University
- BA, Art Education, California State University, Chico

Abby Schukei
- MA, Art Education, The Art of Education University
- MS, Instructional Technology, University of Nebraska-Lincoln
- BA, Art Education, University of Nebraska-Lincoln

Stacy Streeter
- MFA, University of Florida
- BA, University of Central Florida

Jemina Watstein
- PhD, International Educational Leadership, University of Montana
- MFA, Academy of Art University
- BFA, Art Education, University of Montana

Debi West
- EdS, Art Education, University of Georgia
- MA, Art Education, University of Georgia
- BA, Studio Art, University of South Carolina

Ashleigh Wink Gilbert
- MFA, Studio Art, Maryland Institute College of Art
- MA, Teaching, University of Maryland
- BS, Art and Design, Towson University

Christine Woywod Veettil
- PhD, Art Education, Northern Illinois University
- MS, Art Education, Northern Illinois University
- BS, Art Education, Northern Illinois University
- BA, Art History, Northern Illinois University

ACADEMIC CALENDAR

Hours of Operation

Administrative Offices (General Help, Admissions, Student Services, and Registrar)
Monday - Friday, 8:00 a.m. - 5:00 p.m. CT

AOEU faculty is available through email; time zones vary. See the Brightspace for faculty contact information.

Observed Holidays

AOEU offices are closed in observance of these holidays:

New Year's Eve	Independence Day	Black Friday
New Year's Day	Labor Day	Christmas Eve
Good Friday	Thanksgiving Day	Christmas Day
Memorial Day		

Academic Calendar

A new term begins on the first Monday of each month and runs for 56 days (8 weeks). The Capstone Research course runs for 84 days (12 weeks). Refer to the course schedule on the website for course offerings each term.

8-Week Course Academic Calendar*

TERM CODE	TERM START DATE	TERM END DATE
202101	1/4/2021	2/28/2021
202102	2/1/2021	3/28/2021
202103	3/1/2021	4/25/2021
202104	4/5/2021	5/30/2021
202105	5/3/2021	6/27/20211
202106	6/7/2021	8/1/2021
202107	7/5/20211	8/29/2021
202108	8/2/20211	9/26/20211
202109	9/6/2021	10/31/2021

202110	10/4/2021	11/28/2021
202111	11/1/2021	12/26/2021
202112	12/6/2021	1/30/2022

12-Week Course Academic Calendar

TERM CODE	TERM START DATE	TERM END DATE
202101	1/4/2021	3/28/2021
202102	2/1/2021	4/25/2021
202103	3/1/2021	5/23/2021
202104	4/5/2021	6/27/2021
202105	5/3/2021	7/25/2021
202106	6/7/2021	8/29/2021
202107	7/5/2021	9/26/2021
202108	8/2/2021	10/24/2021
202109	9/6/2021	11/28/2021
202110	10/4/2021	12/26/2021
202111	11/1/2021	1/23/2022
202112	12/6/2021	2/27/2022

*Occasionally, AOEU will offer topics courses to address timely issues in the field. These courses may not appear in the Graduate Catalog; they will appear on the website. Topics courses range from 1-3 semester credit hours and vary in term length, depending on the topic. Refer to the university website for specific information on topics course offerings. Topics courses appear on student transcripts with the course title, course code, and number of credits.

UNIVERSITY MISSION, GOALS, and OBJECTIVES

Tagline

The home for amazing art teachers.

Mission

We grow amazing art teachers by providing rigorous, relevant, and engaging learning at every stage of their career.

University Objectives

- To employ the best art teachers and art education thought-leaders in the world while also supporting team members in ongoing learning and development
- To facilitate rigorous, relevant, and engaging professional development for practicing art educators through a variety of learning opportunities
- To continue to develop and strengthen course and program offerings based on modern pedagogy while also capitalizing on excellent, internally-created resources and the knowledge of highly-skilled content experts

MASTER OF ARTS IN ART EDUCATION

Overview

The Master of Arts in Art Education from The Art of Education University is an accredited, 36-credit, 100% online master's degree program. It's designed to be affordable, flexible, and specific to practicing K-12 art teachers. Throughout the degree, teachers expand their understanding of the field, conduct relevant and passion-driven research, and engage in personalized, meaningful study directly applicable to the art room. Most students complete the Master of Arts in Art Education program in two years.

The degree program has six required core courses and 15 elective credits, which allow students to tailor the degree to meet their unique goals and ignite their passions.

Program Outcomes

Program outcomes for the Master of Arts in Art Education engage students as they:

- Produce advanced professional education curriculum for the K-12 classroom using art pedagogy and best practices.
- Evaluate and plan assessment strategies that authentically measure student engagement and teacher effectiveness.
- Design classroom management strategies using methods specific to the art room.
- Reconstruct art-specific content and delivery using educational methodologies, learner theories, and new mediums to reach the contemporary art student.
- Generate leadership and advocacy skills while shaping a professional mission.
- Conduct meaningful and valuable research in the field.
- Develop evolution as an artist, educator, and researcher through a final evidence-portfolio of growth and research presentation.

STUDENT SERVICES

Academic Advising

Degree-seeking students work with an academic advisor. Academic advisors at The Art of Education University are art teachers and faculty members who provide a supportive and friendly experience for degree-seeking students.

Academic advisors help students plan their degree timeline and select courses. They support student academic success and serve as a point person for student questions and concerns.

Library Services

Students at The Art of Education University have access to library services when enrolled in courses or the degree program. Self-directed research and learning are essential to graduate work. Library services are included in the tuition and include access to thousands of online resources to conduct reliable research and access peer-reviewed content.

Also included in library services is on-demand support through the Student Handbook on APA citations, fair use, and conducting online research. Additionally, students can send an email to or schedule a one-on-one coaching session with library faculty.

New Student Orientation

The New Student Orientation is available to degree-seeking students upon program enrollment. The course is optional, self-paced, and includes modules and resources to support success in graduate studies at The Art of Education University. Topics include time management, technology as a tool, accessing student services, conducting research, and preparing for Capstone Research. Students have access to the New Student Orientation resources until graduation.

PRO Learning

Degree-seeking students have access to PRO Learning while maintaining active status at The Art of Education University. This professional development platform provides an opportunity to immerse themselves in specific topics in art education and supplement their coursework. PRO Learning access expires sixty days after graduation.

Slack® for AOEU Students

Students enrolled in the master's degree program can connect and collaborate with faculty, AOEU staff, and other degree-seeking students through Slack. This tool is part of student services at AOEU and is available to alumni as well.

TUITION AND FEES

500-LEVEL COURSES	600-LEVEL COURSES
$349 per semester credit 2-credit course: **$698** 3-credit course: **$1,047**	**$399** per semester credit 3-credit course: **$1,197** 6-credit course: **$2,394**

Fees are in addition to tuition and are nonrefundable.

- Official transcripts: $10/paper transcript and $6/electronic transcript
- Application fee: $50
- Capstone Readiness Exam fee: $200

The degree program's total cost, including tuition and fees, is $13,264 plus the cost of textbooks and supplies.
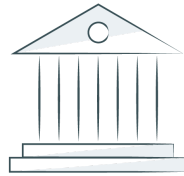
Textbooks and Supplies

The cost of textbooks and supplies is dependent on the selected courses. Click here to see the estimated costs for each course.

- Required texts are estimated at $15-$30 each.
- Required materials are estimated at $50-$100 per studio course.

POLICIES

Academic Integrity Policy

Academic Probation & Dismissal Policy

Admissions Policy

Americans with Disabilities Act (ADA)
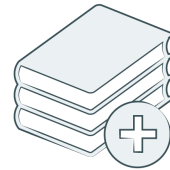
Cancellation Policy
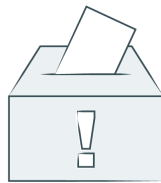
Confidentiality & Privacy Policies

Course Access Policy

Satisfactory Academic Progress Policy

Grading Policy

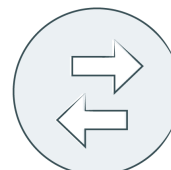**Student Complaints and Grievance Policy**

Non-Discrimination Policy

Student Code of Conduct Policy

Technology Requirements Policy

Transfer Credit Policy

Transfer, Withdrawal, and Tuition Reimbursement

Academic Integrity Policy

The Art of Education University believes academic integrity is essential to maintain the validity of all grades earned and to protect the integrity of the university, students, and graduates. Therefore, AOEU adheres to the highest standards when it comes to student scholarly work.

All work submitted and/or presented by students must be original and properly cite all outside inspiration. Original cited work includes, but is not limited to, individual and group assignments in written, oral, and electronic forms and any artistic creations.

Plagiarism

Plagiarism is a major form of dishonesty. Examples of plagiarism include, but are not limited to:

- Purchasing and/or deliberately taking someone else's work (written, artistic, or otherwise) and submitting it as one's own.
- Incorrectly citing resources or creating fictitious resources.
- Using a direct quote without including quotation marks and/or appropriate citation.
- Submitting direct quotes as paraphrased text.
- Paraphrasing text without using the appropriate citation.
- Taking an assignment (or substantially similar assignment) completed for one course/program and submitting it for another AOEU course/program.

Violations, Academic Probation, and Dismissal

AOEU follows the Academic Integrity Policy to determine the probation and dismissal of students.

Any work in violation of the Academic Integrity Policy will result in grade deductions and/or dismissal. Violations are cumulative for the duration of the student's tenure at the university.

- On the student's first offense, the instructor has the option to allow resubmission of the assignment for half credit.
- The second violation will result in zero credit (grade entered as zero) for the assignment without the option of resubmission.
- Any additional violations will lead to a failing grade, dismissal from the course(s) enrolled, and a refund according to the Transfer, Withdrawal, and Tuition Reimbursement Policy.
- Students who already have an academic integrity violation on record from a previous course and incur additional course infraction(s) are subject to penalties, including failure of the assignment,

failure of the course, and/or university dismissal. The Chief Academic Officer will review all such cases and make a final decision within 10 calendar days. Students in this situation will have the right to submit further documentation or explanation on their behalf.

Students should consult their instructor with questions regarding the policy.

The Art of Education University reserves the right to terminate enrollment at any time for infractions detailed in the Academic Probation and Dismissal Policy. Terminated students will be refunded per the Tuition Reimbursement Policy and earn a final grade per the Academic Probation and Dismissal Policy.

Academic Probation and Dismissal Policy

The Art of Education University is committed to academic success and a positive experience for all students and reserves the right to dismiss students for the specific infractions detailed below.

Conduct Violations and Dismissal

AOEU follows the Academic Integrity Policy and the Student Code of Conduct Policy to determine the dismissal of students. Students who are dismissed will be removed from the course and program. All current and future course registrations will be issued a refund according to the Transfer, Withdrawal, and Tuition Reimbursement Policy. Current courses will show an earned grade of W if the student is removed after the seventh day of the course. Students dismissed from AOEU are ineligible for future enrollment.

It is the student's responsibility to understand and uphold AOEU policies.

Students in violation of the Code of Conduct are immediately suspended from current coursework until the investigation is complete. If, after providing documentation, the student is not found in violation of the code of conduct, they will be granted a course extension equal to the time of the original suspension.

If a student is found in violation of the Academic Integrity Policy or the Student Code of Conduct Policy, they will receive written communication informing them of their violation and that they are being dismissed from the program.

After receiving the written notification, students have five calendar days to respond and provide evidence that demonstrates they are not in violation of the policy and therefore should not be dismissed.

The CAO will review all provided evidence and documentation and make a final decision. The student will be notified of that final decision in writing within 10 days.

If the student does not agree with the final decision, they may choose to submit a grievance.

Admissions Policy

Requirements

All students are required to submit official transcripts documenting a conferred bachelor's degree or higher from an appropriately accredited institution, confirm or demonstrate English language proficiency, and review and sign an enrollment agreement to confirm receipt of AOEU's course expectations and policies.

Official Transcripts

Transcripts must be sent to The Art of Education University directly from the issuing institution. The preferred method for sending official transcripts is electronically to transcripts@theartofeducation.edu.

If the student is unable to request electronic transcripts, the institution can send them by mail. It may take 4-6 weeks to receive and process transcripts mailed to:

Attn: Registrar
The Art of Education University
518 Main St. Suite A
Osage, IA 50461

Master's Degree Application

The application is designed to showcase students' professional qualifications, their passion for art education, and their ability to succeed in a master's level program. All components are submitted through the electronic application. Details and requirements are included in the application.

All applicants must submit official transcripts documenting a conferred bachelor's degree or higher. Admissions questions may be directed to admissions@theartofeducation.edu or 515.236.5050.

Application Review

Review begins when the application and official transcripts are on file. Applicants are notified of program acceptance status via email. Denied applicants may reapply to be considered again for acceptance. All fees apply.

Program Enrollment

Accepted candidates must review and sign the enrollment agreement to officially enroll in the program. This document stays on file and serves as the agreement for the duration of the degree program.

Students can access the enrollment agreement at any time in their online account. As indicated on the enrollment agreement, AOEU reserves the right to change tuition, policies, and fees for future terms. The university will provide written notification of substantive changes no later than 90 days prior to the effective change date.

Tuition Requirements and School Purchase Order Collections

Full payment is required from individual students before they can officially enroll in a course. Prospective students may pay electronically. Other payment options include:

1. Pay with a school/organization-issued credit card.

2. Pay with a school/organization purchase order (PO)*.

3. Pay with a private loan.

*Each school/organization processes purchase orders differently. At the time of checkout, students will be asked to enter their assigned PO number as well as a copy of the purchase order. For more information, or if the school/organization does not provide a PO number, contact us at 515.293.4283 or help@theartofeducation.edu.

Note: AOEU is not responsible for any student unable to secure reimbursement. AOEU is not responsible for any organization unable to secure reimbursement for their student.

Note: An administrator cannot register a student for courses. The student must sign the enrollment agreement.

Educational Loans

AOEU students are encouraged to borrow responsibly. The Art of Education University does not have a preferred lender list or recommend any lenders. Some degree-seeking students have found success working with Climb Credit.

Climb Loan Summary

RATE TYPE	GRACE PERIOD
The interest rate is fixed. This means that once the rate is determined, it will not vary during the term of the loan.	Students pay the principal + interest starting one month after the loan is funded; therefore, there is **no payment grace period.**
BORROWER BENEFITS	

Fees Required: Yes

Origination Fee: 5% of financed amount

Late Charge: $15 or 5% of the past due payment, whichever is less

Insufficient Funds Charge: $20 for each payment returned or unpaid

*The interest rate may be higher or lower than the annual percentage rate (APR) because the APR considers certain fees to obtain this loan and the interest rate.

Code of Conduct

Federal Loans

The Art of Education University does not participate in federal financial aid. Federal loans are funded by the U.S. Department of Education.

International Students

International Transcripts and Transfer Credit Evaluation

An applicant who has completed secondary/university-level courses outside of the United States must have their transcripts evaluated for United States equivalency. Copies of the evaluations must be sent to AOEU directly from the evaluation agency. Foreign transcript evaluations are accepted from any agency that is a member of the National Association of Credential Evaluation Services (www.naces.org) or the Association of International Credential Evaluators (www.aice-eval.org). Additional questions may be directed to registrar@theartofeducation.edu or 515.236.5094.

English Proficiency

Online coursework at The Art of Education University requires graduate-level reading and writing. Applicants who are not fluent in English must upload documentation of passing English language proficiency scores at the time of enrollment. Students may be withdrawn from individual courses and the master's degree program if they can not meet the requirements of graduate-level coursework.

Passing scores from acceptable services are outlined below:

- Test of English as a Foreign Language (TOEFL)
  - Destination Institution Code: B814
  - A score of 7i or above on the iBT
  - A score of 60 or above on the PBT

- International English Language Testing System (IELTS)
  - A score of 6.5 or above

- Pearson Test of English Academic (PTE Academic)
  - A score of 50 or above

- Duolingo English Test

  -A score of 100

Additional questions may be directed to registrar@theartofeducation.edu or 515.236.5094.

Exemptions

Required documentation of English language proficiency may be waived if the student earned a degree from an institution where English was the principle language of instruction.

Acceptance of Program Disclosure

The Art of Education University cannot guarantee employment or promotion as a result of participating in this master's degree program.

It is the responsibility of the student to check with their district and/or state's Department of Education to verify that this program leads to the desired outcomes. No internship is included in this program. The degree is not designed to lead to licensure or teaching credential.

Americans with Disabilities Act (ADA)

Americans with Disabilities Act of 1990

The Art of Education University is committed to complying with all applicable provisions of the Americans with Disabilities Act (ADA) of 1990. The Art of Education University does not discriminate against any qualified applicant because of an individual's disability or perceived disability. In keeping with the ADA, regulations in 29 CFR Part 1630 (1992) and the Rehabilitation Act of 1973 (Section 504), The Art of Education University will provide reasonable academic accommodations for students who provide formal documentation outlining their disabilities and their reasonable and appropriate requests.

Qualifying for Services

To receive disability services at The Art of Education University, the student must submit an accommodation application form for review. The Dean of Admissions and Student Services and Head of Compliance will review applications within 10 calendar days.

Online courses at The Art of Education University have many accommodations built within them.

- Course syllabi can be accessed prior to registration.
- Students have access to full course content, assignments, and due dates prior to the course beginning.
- Feedback is given privately.

- Lectures are in written format.

- Course videos are closed-captioned.

- Students work independently, never in groups.

- Students can work when they are able and take frequent breaks or walk away as needed.

- Coursework is asynchronous; there are no required login times.

- Course policies support student academic success. Read: Satisfactory Academic Progress Policy and Grading Policy.

Services Provided

The Dean of Admissions and Student Services evaluates the accommodations application and makes a recommendation to the Head of Compliance. The Head of Compliance makes the final determination of whether appropriate and reasonable accommodations are warranted and can be provided to the individual based on the information received.

Accommodations may include, but are not limited to:

- Assignment extensions due to unexpected surgery or recovery time.

- Simplified/bulleted course content.

- A scheduled phone or Zoom meeting with the instructor to ask clarifying questions.

All accommodations and services deemed reasonable are provided at no expense to the student and are based on individual student needs.

Contact the Dean of Admissions and Student Services with questions: studentservices@theartofeducation.edu.

Student Rights

A graduate student with a disability has the right to appropriate academic adjustments under Section 504 of the Vocational Rehabilitation Act of 1973 and under the Americans with Disabilities Act. The Dean of Student Services and Head of Compliance make decisions regarding the nature of the adjustments. Provisions protecting the student from discrimination on the basis of a disability are guaranteed. The student has the right to file a grievance concerning any allegation of failure to comply with the laws, regulations, and procedures set forth for people with disabilities. Grievances will be processed through AOEU's Grievance Policy.

Student Responsibilities

It is the student's responsibility to seek available assistance and to make their individual learning needs known to the instructor or the Dean of Student Services at the time of enrollment or as the need arises. Students with disabilities must demonstrate that they have acquired the same amount of content knowledge as other students enrolled in the course for which they are requesting accommodations and

are obligated to use the accommodations responsibly. Accommodations can be requested at any time during the application process or course duration; however, students are encouraged to request accommodations in advance, allowing sufficient time for instructors to arrange for the request. It is the student's responsibility to share the Faculty Notice of Accommodations at the beginning of the course.

Faculty Member Rights and Responsibilities

Faculty members may request verification of the disability from the Dean of Student Services and Head of Compliance in the form of a letter. The accommodation(s) requested must not compromise the content of the course or the requirements for satisfactory course completion.

Confidentiality

Information regarding a student's disability will remain confidential. Confidentiality of records is required by law and maintained within AOEU's Confidentiality and Privacy Policies. The Art of Education University may only disclose the specific nature of a student's disability upon written release from the student.

Documentation

Students can request a copy of their individual disability documentation from the Dean of Student Services.

Cancellation Policy

Course Cancellation Policy

All AOEU courses require a minimum enrollment of three students by 11:00 p.m. Central time (UTC-5) on the 27th of the month prior to the course start date. Should a course fail to meet the minimum enrollment requirement, the course may be canceled. Registered students will be notified and have the option to transfer to a concurrent or future course offering without penalty or receive a 100% tuition reimbursement.

Confidentiality and Privacy Policies

Student Confidentiality

The Art of Education University complies with the Family Educational Rights and Privacy Act (FERPA) of 1974. FERPA was designed to protect the privacy of educational records, establish the rights of students to inspect and review their educational records, and provide guidelines for the correction of inaccurate or misleading information through informal and formal hearings.

Identity Verification

Students must verify their identity to speak with any employee at The Art of Education University about course records, billing information, or any other personal information. The student must accurately provide two pieces of information to confirm their identity for the employee to release personal information.

If the student cannot verify their identity by providing the correct information that AOEU has on file, the employee will not release the information.

Name Changes

To protect the integrity of the academic student record, students at The Art of Education University can not independently make name changes on their account.

Students must submit a Name Change Request form to change their name for any reason. Requests for a change of name are processed by the registrar's office. Regardless of the reason for the request, you must attach supporting documentation to change your name. Appropriate documentation can be a driver's license, government-issued ID, marriage certificate, divorce decree, or social security card.

FERPA Notification

AOEU maintains records and documentation of student academic progress and interactions with university staff.

The Family Education Rights and Privacy Act (FERPA) affords eligible students certain rights concerning their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days after AOEU receives a request for access. Students seeking additional information should submit a written request to the Office of the Registrar at registrar@theartofeducation.edu identifying the specific record(s) the student wishes to inspect.

2. The right to request the amendment of the student's education records the student believes to be inaccurate, misleading, or otherwise a violation of the student's privacy rights under FERPA. Students requesting an educational record amendment need to contact the Office of the Registrar, clearly identifying the part of the record the student wants to have changed and specifying why it should be changed. If The Art of Education University decides not to amend the record as requested, AOEU will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before AOEU discloses personally identifiable information (PII) from the student's education records, except to the extent FERPA authorizes disclosures without consent. The Art of Education University discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A university official is typically a person employed by AOEU in an administrative, supervisory, academic, research, or support position (including law enforcement personnel); a person serving on the board of trustees; a student serving as an official volunteer; or a contractor outside of AOEU who performs an institutional service for which the school would otherwise use its own employees and is under the direct control of the institution with respect to the use and maintenance of PII from education records, such as an attorney, auditor, collection agent, or a student volunteering to assist another university official in performing their tasks. A university official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibilities for AOEU.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by AOEU to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Academic Records

Except in circumstances permitted by law, The Art of Education University will not disclose a student's educational record without obtaining the student's prior written consent.

Students may inspect and review their own records pertaining to admissions and academic standing.

The Art of Education University depends on the accuracy of the records submitted by its students. False information on an application or an act to intentionally mislead or misinform a faculty member or administrator will be grounds for disciplinary action, including dismissal.

Students seeking access or amendment to educational records should contact the Registrar at registrar@theartofeducation.edu or 515.236.5094.

Directory Information

The Art of Education University has designated the following as directory information:

- Name
- Address
- Telephone listing
- Email address
- Hometown
- Degree program
- Anticipated completion date
- Participation in officially recognized activities
- Photograph
- Honors and awards received
- Dates of attendance/enrollment status

Such information is generally available for public release, including photographic, video, or electronic images. If students do not want this information released, they should file a request for confidentiality with the Registrar by submitting this form within 30 days of enrollment or by October 1 of each year for current students.

The university cannot assume responsibility for contacting the student for any subsequent permission to release information and assumes no liability for honoring the student's request to restrict disclosure of any directory information. The university reserves the right to exercise its discretion under FERPA to limit the disclosure of directory information to specific parties, for specific purposes, or both.

Even though a student may have filed a request for confidentiality, the university has the right to share the student's information, without the student's authorization, with university officials who have a legitimate educational interest, in response to a judicial order or legally issued subpoena, or when there is an articulable and significant threat to the health or safety of a student or other individuals.

Course Access Policy

Learning Management System (LMS)

All AOEU courses are online and take place in the learning management system (LMS). Students gain access to courses two days prior to the course start date. All courses and coursework are archived after the course end date.

Copyright

The course syllabus is the intellectual property of The Art of Education University, LLC. It may not be duplicated or shared in any way without express written consent from the university President.

The Art of Education University owns all proprietary rights, including patent, copyright, trade secret, and trademark rights, to all instructional and learning materials provided in conjunction with enrollment. No portion of the materials may be copied or otherwise duplicated nor may the materials be distributed or transferred to any other person or entity. The materials are for the use of the individual student in a course. Any other use of the materials violates the enrollment agreement.

The Art of Education University encourages academic scholarship resulting in papers, publications, and presentations and respects student ownership in these areas. Students maintain full ownership of materials developed within the scope of the coursework.

Satisfactory Academic Progress Policy

Satisfactory Academic Progress

Satisfactory academic progress (SAP) consists of both a GPA component (qualitative) and a course progress component (quantitative) and is checked at the end of every term. To maintain good standing, students must earn a minimum GPA of 3.0 or final course grade of B. Students who do not earn a B or above are subject to the Academic Probation and Dismissal Policy. A course grade of W on an official transcript counts against a student's satisfactory academic progress.

Credit hour completion is the quantitative measure of SAP whereby a student must complete their program within 150% of the published credits of the program. For example, the master's degree program is 36 credits, which requires students to satisfy all requirements of the program without having to attempt more than 54 credits. In order to ensure that students are meeting satisfactory academic progress during their program, the following SAP thresholds apply. Students who are not meeting this SAP standard are subject to the Academic Probation and Dismissal Policy.

Graduate Degree SAP Standards

MEASUREMENT LEVEL	MINIMUM CUMULATIVE GRADE POINT AVERAGE	MINIMUM COURSE COMPLETION RATE	MAXIMUM TIME TO COMPLETION
0–12 Credit Hours Attempted	≥ 3.0	50%	150% of the program's published length
13–24 Credit Hours Attempted	≥ 3.0	60%	
25+ Credit Hours Attempted	≥ 3.0	66.67%	

Course Workload

Coursework at The Art of Education University requires graduate-level reading, writing, and assignment submissions. When registering for courses, students should take these guidelines into consideration to ensure that they can uphold the requirements of the course and institutional policies.

- Courses are weighted using semester credit hours.
- One to four semester credit hours is considered a regular course load.
- Course workload calculations are determined using the Carnegie unit. The expected student workload is 45 hours per semester credit.
- A student enrolled in six or more semester credit hours at The Art of Education University in a 16-week timeframe is considered full-time.
- Degree-seeking students enrolled in more than four semester credit hours in one term are advised to design a plan with their academic advisor to ensure academic success.

Academic Probation Policy

Master's degree students must earn a B (80%) or higher, or a minimum of a 3.0 GPA, upon completion of each course to earn graduate credit toward program completion. Students placed on academic probation for failing to meet SAP standards are given a two-term probation period to remedy their progress and return to good standing. If they are still not in good standing at the end of the warning term, they are placed on academic probation and given a final term to remedy their standing. Students should meet with their academic advisors for guidance. Students who are unable to remedy their standing within the term may be withdrawn from the program.
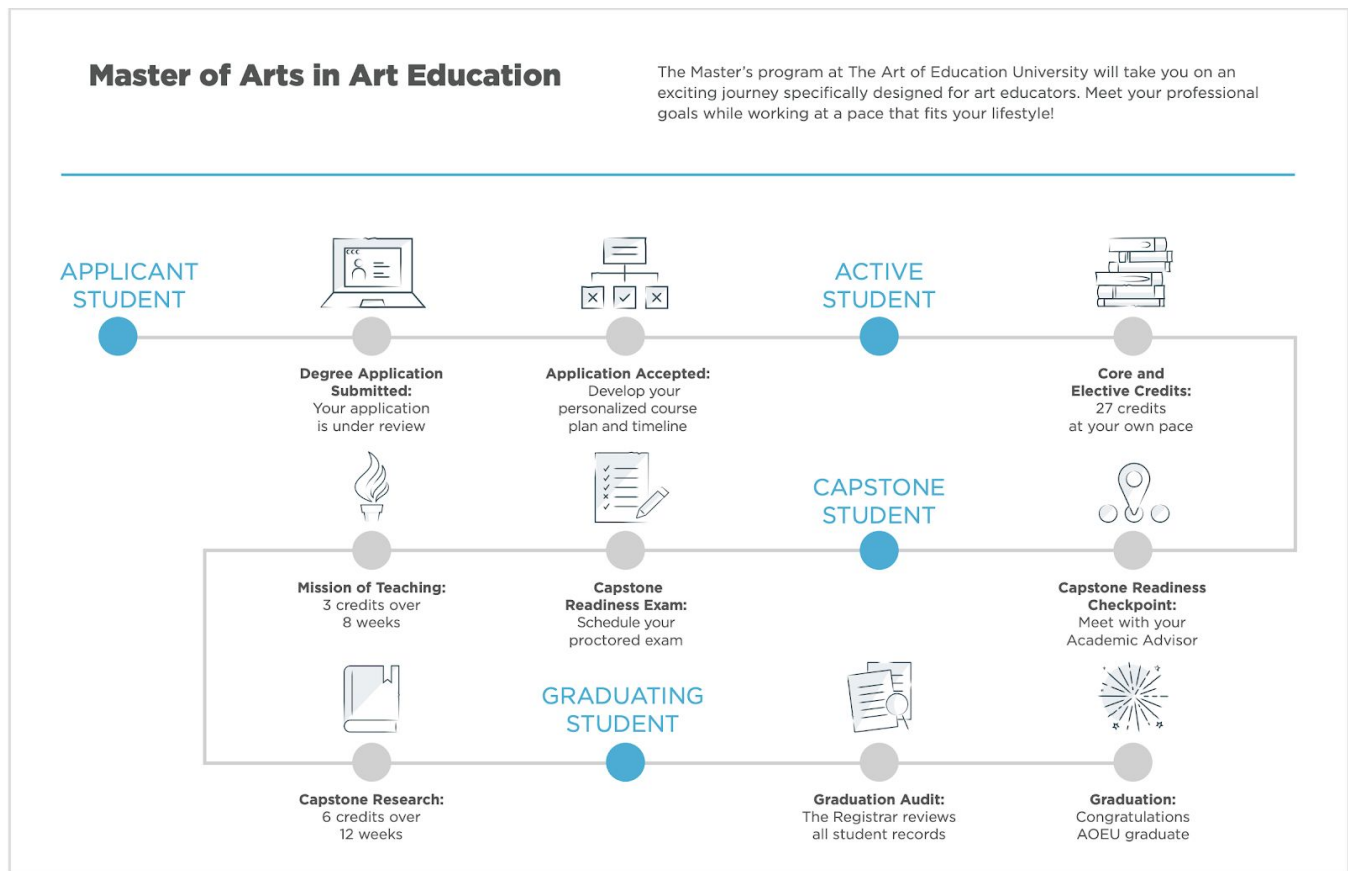
Inactive Program Student

Students who do not start a course term for one year will be marked inactive. The student may continue the degree program at any point within the five year maximum by enrolling in a course. Inactive students can reestablish active status after the successful completion of a course term.

Capstone Readiness Exam

Once started, the exam must be completed within seven calendar days. Successful completion of this proctored exam is required to enroll in the 600-level core courses.

Students who do not pass the exam must complete another Capstone Readiness Checkpoint and retake the exam. All fees apply.

Student Journey

Master of Arts in Art Education

The Master's program at The Art of Education University will take you on an exciting journey specifically designed for art educators. Meet your professional goals while working at a pace that fits your lifestyle!

APPLICANT STUDENT

ACTIVE STUDENT

Degree Application Submitted:
Your application is under review

Application Accepted:
Develop your personalized course plan and timeline

Core and Elective Credits:
27 credits at your own pace

CAPSTONE STUDENT

Mission of Teaching:
3 credits over 8 weeks

Capstone Readiness Exam:
Schedule your proctored exam

Capstone Readiness Checkpoint:
Meet with your Academic Advisor

GRADUATING STUDENT

Capstone Research:
6 credits over 12 weeks

Graduation Audit:
The Registrar reviews all student records

Graduation:
Congratulations AOEU graduate

Grading Policy

Grading Scale and Grade Point Average (GPA)

The Art of Education University uses a grading scale to compute grade point averages and assign grades. Transfer credits are not included in the GPA. Master's degree students can view their GPA in their AOEU account on the Manage My Degree page.

LETTER GRADE	PERCENTAGE	GPA
A	90-100%	4.0
B	80-89%	3.0
C	70-79%	2.0
D	60-69%	1.0
F	Below 60%	0.0

Grading Requirements

Students must earn a final grade of B (80%) or higher, or a minimum of a 3.0 GPA, to earn graduate credit for coursework to count toward program completion.

Evaluation Method

Instructors use course rubrics and assignment guidelines to evaluate discussion board posts and assignments. Students are encouraged to work on assignments in their numerical order.

Attendance

Most courses are asynchronous with weekly due dates but no required login times. Capstone Research requirements include several synchronous activities to plan and present the final capstone project. All other courses are asynchronous.

Late Work

Assignment deadlines are posted in the course calendar in the LMS. Unexcused late work will be noted by the instructor and result in a point deduction according to the grading rubric. It is the student's responsibility to check the grade book frequently. Any questions or concerns should be brought to the attention of the course instructor. Students should contact their AOEU instructor immediately to discuss extension options should an unforeseeable circumstance prevent them from completing an assignment by the due date. **Issues with technology are not grounds for late work extensions.**

Assignment Extensions

AOEU instructors will work with students to set reasonable extensions (an agreed upon time frame by both the instructor and student) for assignments when unforeseen situations arise. To qualify for an extension, students must reach out to their instructor at least 24 hours before a deadline to communicate their inability to complete the assignment on time. Point deductions will not occur for prearranged and instructor-approved extensions. Point deductions will occur if the instructor is notified within 24 hours or after the assignment due date.

Course Incompletes

All work must be completed by the course end date, regardless of extensions given within the course for individual assignments. If special circumstances arise regarding the end date of a course, students should reach out to their instructor. In extenuating circumstances, an incomplete of no more than seven days may be granted beyond the end date of a course.

Course Repeat Policy

Students may repeat a course to earn a better grade. All course attempts will be included on the student record. Only the most recent grade will factor into the student's GPA. Students' satisfactory academic progress is impacted when they earn a C (79%) or less in a given course or receive a final grade of W (withdrawal.) In order to repeat a course, all applicable fees and tuition must be paid.

Grade Processing and Timeline

Final grades are posted on the student's records page 10 calendar days after the course end date. Students will receive an email notification when grades are ready to view. They may then order an official transcript.

Students can download an unofficial transcript or certificate of course completion as soon as the final grades are posted.

Transcript Request

Students may request an official transcript when the certificate of completion is available. These requests are processed within two business days.

Student Complaint and Grievance Policy

The Art of Education University is committed to hearing the concerns of its students.

1. Any student who has a complaint or grievance with an instructor, an individual assignment grade, or a final course grade should first address those concerns directly with the course instructor.
2. If a resolution is not reached or the grievance is in reference to any other issue within the university, students may file a grievance through this form. The appropriate staff member will analyze the request and attempt to remedy the situation, generally within five business days but no longer than 10 days. The student may be contacted for additional information during the process.
3. If for any reason a student's dispute is not resolved at the department level, the student may file a grievance with the university's Chief Academic Officer at cao@theartofeducation.edu.

The Art of Education University and its degree program is accredited by the Distance Education Accrediting Commission (DEAC). Students whose concerns are related to areas of noncompliance with DEAC standards and policies may address their concerns directly with the DEAC by completing this form. The DEAC is recognized by the Council for Higher Education Accreditation (CHEA) and is listed by the U.S. Department of Education as a recognized accrediting agency. A student or any member of the public may leave a complaint about this institution with the DEAC by calling 202.234.5100 or submitting written correspondence to:

Distance Education Accrediting Commission
1101 17th Street, N.W., Suite 808
Washington, D.C. 20036

The Art of Education University is registered by the Iowa College Student Aid Commission to operate in Iowa and to participate in the National Council for State Authorization Reciprocity Agreements (NC-SARA). NC-SARA is a voluntary, regional approach to state oversight of postsecondary distance education. In addition to the university student complaint procedure, students may contact the Iowa College Student Aid Commission at 877.272.4456 or by using the following URL: https://www.iowacollegeaid.gov/StudentComplaintForm.

Nondiscrimination Policy

Statement of Nondiscrimination

In accordance with federal and state laws, The Art of Education University prohibits discrimination on the basis of race, color, national origin, sex, gender, age, marital status, disability, or veteran status. Additionally, AOEU prohibits discrimination on the basis of sexual orientation.

Student Code of Conduct Policy

Course Climate

Student interactions within the closed course group are to be professional, confidential, and intellectual. All communications, including shared artwork and visual images, shall be constructive and appropriate with thoughtful consideration given to subject matter that could be considered offensive to others. The types of prohibited conduct set forth in this policy are not intended to be all-inclusive or limit the types of inappropriate conduct that may subject a student to sanctions or disciplinary action.

Any student who violates the Student Code of Conduct Policy will be placed on academic probation on the first offense. If the disruptive behavior persists and there is a second offense, the student will be removed from the course or degree program, per the Academic Probation and Dismissal Policy and issued a refund according to the Transfer, Withdrawal, and Tuition Reimbursement Policy.

Ethical Computer Use

The Art of Education University provides information technology resources to a variety of individuals (students, faculty, and staff). As members of the online community, all individuals have the responsibility to use those services in an effective, efficient, ethical, and legal manner. Individuals are encouraged to respect the privacy of others and avoid grossly offensive expressions in matters of ethnicity, race, religion, gender, sexual orientation, age, or disability, which may create a hostile environment. AOEU reserves the right to monitor the use of technology-related resources for the purpose of determining compliance with the provision of the computer ethics and policies statement.

Substance Abuse

All students shall observe federal, state, and local laws regarding the sale and use of alcohol and drugs. Unlawful possession of alcohol and drugs is prohibited at AOEU's headquarters. Students and employees who violate this policy may receive disciplinary sanctions from The Art of Education University, including academic dismissal and/or referral to law enforcement officials.

Resources: Federal Substance Abuse and Mental Health Treatment Services Locator

Sexual Harassment and Discrimination

The Art of Education University is committed to providing and maintaining a positive learning environment free from all forms of discrimination and conduct that may be considered harassing, coercive, or disruptive, including sexual harassment. AOEU will not tolerate any actions, words, jokes, or comments based on an individual's sex, race, color, national origin, age, religion, disability, sexual orientation, or any other legally protected characteristic.

Sexual harassment can be defined as unwanted sexual advances, and/or visual, verbal, or physical conduct of a sexual nature. This definition includes many forms of offensive behaviors and gender-based harassment of a person of the same sex as the harasser.

If any students experience or witness sexual or other unlawful harassment or discrimination, they should immediately report this information to the Dean of Admissions and Student Services by emailing studentservices@theartofeducation.edu or calling 515.344.4528. If they feel it would be inappropriate to discuss with the Dean, they should immediately contact the President of the university, Jessica Balsley, without fear of reprisal or punishment. The President can be reached via email at jessica@theartofeducation.edu or by phone at 515.650.3198.

All allegations of sexual harassment will be quickly and discreetly investigated. Local law enforcement will be notified.

Any student may seek additional services or help from the Rape, Abuse & Incest National Network (RAINN): 800.656.HOPE (4673).

Technology Requirements Policy

AOEU students must have ready access to all standards outlined in the Technology Requirements Policy. Additionally, some courses require the ability to download and install software.

AOEU students need to have basic technological proficiency. Assignments may include, but are not limited to, word processing, document creation, digital slide presentations, photographing work, and recording video.

Failure to meet and maintain these standards may result in removal from courses or the degree program.

Devices

✓ Desktop/laptop devices are required for AOEU coursework.

✓ Desktop/laptop devices must have Windows 7/8/10 or MacOS 10.10 or above and the capability of producing sound via speakers or headphones.

✓ Mobile devices may be used for some, but not all, LMS functions. A mobile device cannot replace a desktop/laptop.

✓ The most recent versions of iOS and Android operating systems are recommended.

✓ Master's degree students are required to have reliable audio and video capabilities with no disruptions for proctored assessments, the Capstone Readiness Exam, and the Capstone Research course.

Connectivity

✓ High-speed internet connection: cable, DSL, etc.

✓ Internet web browser (Firefox 3+, Internet Edge, Safari 3.1+, or Google Chrome)

✓ Personal email account

Creation

✓ Word processor (MS Word, Apple Pages, Google Docs, etc.)

✓ PDF reader (Adobe Acrobat Reader or Apple Preview)

Additional software may be required for certain courses. Course-specific requirements can be found on the individual course pages.

LMS Platform Requirements

✓ Javascript

✓ Flash 9+
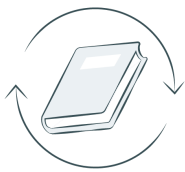
Transfer Credit Policy

Requesting Transfer Credit

Complete the Transfer Credit Request form to request an evaluation of courses from outside institutions. For an initial evaluation, course details and an unofficial transcript are required.

An official transcript documenting the culminating coursework and grade is required for final processing. Accepted coursework will display on the student's course records page once processed. Questions concerning transfer credits should be directed to the Registrar at registrar@theartofeducation.edu or 515.236.5094.

Transfer Credit Requirements

Transfer credit requests are accepted until the Capstone Readiness Checkpoint. All transfer credit requests are reviewed by the Office of the Registrar. The Art of Education University does not guarantee transfer credit acceptance without prior approval.

External coursework may be considered for elective transfer credit if all of the following conditions are met:

- Coursework is graduate level (500-level or above).
- Coursework was completed at an appropriately accredited institution.
- The final grade earned for each potential transfer course is a B or higher.
- Coursework does not duplicate, overlap, or regress previous work or core course requirements.
- Coursework did not count toward undergraduate graduation requirements.
- No more than nine graduate credit hours will be accepted for transfer as electives, with the exception of AOEU credits taken at Morningside College. Their one-to-one course equivalency with AOEU courses allows for 18 qualifying credits to transfer.

Accepted coursework will display on the student's course records page once processed. *Note: Retired AOEU courses will be subject to approval and are not guaranteed to transfer.*

Residency Requirement

A minimum of 18 credit hours must be taken through The Art of Education University in order to graduate.

Acceptance of Transfer Credit Disclosure

The Art of Education University cannot guarantee credits will be accepted as transfer credit at another institution. Students are advised to check with the degree-granting school, state, or district to verify that the credits will be accepted.
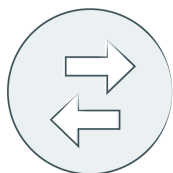
Transfer, Withdrawal, and Tuition Reimbursement

Course Transfer Policy

Students may transfer to a future AOEU course at any time before midnight Central time (UTC-5) on the course end date. Transfer requests made after midnight Central time (UTC-5) on the seventh day of the course will be documented as a formal withdrawal (W) on the student record. Transfer requests after the course end date will not be accepted. A maximum of two transfers is allowed for each individual course. Any requests beyond two transfers will result in tuition reimbursement per the Tuition Reimbursement Policy, the Course Repeat Policy, and the Academic Dismissal Policy.

Course Withdrawal Policy

Students requesting a withdrawal are eligible for 100% tuition reimbursement at any time before midnight Central time (UTC-5) on the last day of the course. Withdrawal requests made after midnight Central time (UTC-5) on the seventh day of the course will be documented as a formal withdrawal (W) on the student's record. After requesting a course withdrawal, students will be issued a refund. Refunds will be processed for the original transaction amount. Discount codes cannot be reused.

Unofficial Withdrawal

Students who are inactive for 50% or more of the course consecutively are withdrawn from the course and issued a refund according to the Tuition Reimbursement Policy. Unless prior approval to not participate was granted by the instructor, evidence of academic attendance includes timely assignment submissions, quiz or exam submissions, discussion board posts, and/or academic inquiries to the instructor. A withdrawal (W) will show on the official transcript. Refunds will be processed for the original transaction amount. Discount codes cannot be reused.

Withdrawal Policy: Degree Program

Degree-seeking students who no longer intend to complete the program can officially withdraw. The student will be refunded according to the Tuition Reimbursement Policy for any current or future course

registrations at the time of their withdrawal. Additional program fees will not be refunded. Refunds will be processed for the original transaction amount. Discount codes cannot be reused.

To withdraw from the master's degree program, students should contact their academic advisor or visit the Manage My Degree page.

Degree Program Duration

Students who have not successfully completed the degree program at the conclusion of five years will automatically be withdrawn from the program. Students will need to reapply to the program if they wish to continue. All fees, rules, and regulations will apply.

Tuition Reimbursement Policy

Students are eligible for a refund for any courses they are currently enrolled in or have prepaid for at the time of withdrawal from the program according to the schedule below. Additional program fees will not be refunded.

2-Credit Course

DATE OF WITHDRAWAL	PERCENTAGE OF TUITION RETURNED TO THE STUDENT	REFUND AMOUNT (GRADUATE)
On or before the course end date	100%	$698

Sample reimbursement calculation: A graduate student who withdraws from a 2-credit course on the tenth day of class will be issued a refund of $698.

3-Credit Course (500-Level)

DATE OF WITHDRAWAL	PERCENTAGE OF TUITION RETURNED TO THE STUDENT	REFUND AMOUNT (GRADUATE)
On or before the course end date	100%	$1,047

Sample reimbursement calculation: A graduate student who withdraws from a 3-credit (500-level) course on the seventeenth day of class will be issued a refund of $1,047.

3-Credit Course (600-Level)

DATE OF WITHDRAWAL	PERCENTAGE OF TUITION RETURNED TO THE STUDENT	REFUND AMOUNT (GRADUATE)

On or before the course end date	100%	$1,197

Sample reimbursement calculation: A graduate student who withdraws from a 3-credit (600-level) course on the eleventh day of class will be issued a refund of $1,197.

6-Credit Course (600-Level)

DATE OF WITHDRAWAL	PERCENTAGE OF TUITION RETURNED TO THE STUDENT	REFUND AMOUNT (GRADUATE)
By the course end date	100%	$2,394

Sample reimbursement calculation: A graduate student who withdraws from a 6-credit (600-level) course on the tenth day of class will be issued a refund of $2,394.

Discounts

AOEU occasionally offers discount codes to defined groups or during special promotions. The discounted amount will not be refunded per AOEU's Tuition Reimbursement Policy.

California Student Disclosure

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled or was enrolled in a residency program, if the student enrolled in the institution prepaid tuition and suffered an economic loss. Review the California Student Tuition Recovery Fund (STRF) for full details.

(a) A qualifying institution shall include the following statement on both its enrollment agreement and school catalog: "The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program." (b) In addition to the statement required under subdivision (a) of this section, a qualifying institution shall include the following statement in its school catalog: "It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF California Code of Regulations Division 7.5. Private Postsecondary Education ~ 105 ~ may be directed to

the art of education
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the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589. To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following: 1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau. 2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued. 3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure. 4. The institution has been ordered to pay a refund by the Bureau but has failed to do so. 5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs. 6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution. 7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans. To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF. A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law. However, no claim can be paid to any student without a social security number or a taxpayer identification number." Note: Authority cited: Sections 94803

Military Refund Policy

In cases in which a student is a member of the National Guard or reserve forces of the United States, and is ordered to National Guard duty or federal active duty, the student qualifies for the following additional options. This policy also applies to those who are the spouse or dependent child of a military member who is deployed.

Option 1: The student may choose to have The Art of Education University withdraw all or a portion of the student's registration and provide a full refund of the tuition and program fees.

Option 2: The student may choose to have The Art of Education University make arrangements for incomplete courses to be kept and completed at a later date, in which case, the tuition and fees would remain intact.

Option 3: The student may choose to process grades as earned and/or work ahead to complete coursework before deployment, in which case, the tuition and fees would remain intact and grades would be processed within 10 days of the course end date.

School Purchase Orders and Collections

A student is allowed to finish a course and receive documentation of the course grade and transcript without the receipt of school payment. The Art of Education University works directly with the school for purchase order collection processes.

Students who use a purchase order to pay for a course may withdraw or transfer before the course end date without restrictions. If a refund is requested by the student, the refund will be issued directly to the school that made the original payment for the course.

COURSES

Arts Integration: How Art Increases Academic Capacity

3 Credits

Timeline
8 weeks

Course Code: AOEU ARE544 / Morningside EDUC500 AOE044

Course Description

School leaders play a pivotal role in ensuring that achievement is part of the school culture. In this course, participants will assume a leadership role as they investigate the power visual arts have to increase academic capacity beyond the art room to the entire district. They will explore integrations in literacy, math, science, and other core areas. Finally, participants will translate their learning into a leadership improvement plan, benefiting learners both inside and outside the art room walls.

Prerequisites: None

Art Therapy for Art Teachers

3 Credits

Timeline
8 weeks

Course Code: AOEU ARE536 / Morningside EDUC500 AOE036

Course Description

Art is a powerful tool for communication, motivation, and healing. In this course, participants will gain an understanding of the field of art therapy and the role of the art therapist as compared to the role of the art educator. Participants will learn how to harness the power art yields with creative strategies designed for the art classroom. Such strategies will help the art educator foster self-esteem and self-awareness, cultivate emotional resilience, and promote creative insight in themselves and students.

The art therapy field is led by professional art therapists dedicated to and trained in mental health and human services. This course will not lead to certification or licensure in art therapy.

Prerequisites: None

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Assessment in Art Education

Course Code: AOEU ARE501 / Morningside EDUC500 AOE001

Course Description

In this course, participants will learn the best practices for a wide variety of assessment topics, including culturally responsive assessment, data visualization, and rubric design. Participants will master the difference between assessment of learning and assessment for learning. This course will empower art educators to sustainably apply data to advocate for students, resulting in stronger learning outcomes. Participants will use their current lesson plans to create new, effective assessment strategies for immediate application in their classrooms.

Prerequisites: None

Autism and Art

Course Code: AOEU SPED503 / Morningside EDUC500 AOE003

Course Description

In this course, participants will gain a foundational understanding of students on the autism spectrum and special education law. They will apply strategies to develop authentic art experiences for students on the autism spectrum and will also address sensory needs in the art room in order to create a welcoming and inclusive learning environment for all students to thrive.

This course provides opportunities to create instructional tools to support routines and transitions and facilitate valuable practice when it comes to decoding student behavior. As a result of this course, participants will be exposed to a variety of strategies and ideas to improve their teaching practice to ensure that art instruction is differentiated for students on the spectrum.

Prerequisites: None

Capstone Research
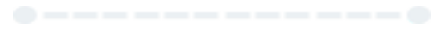
Course Code: ARE631

Course Description

The Capstone Research course is the culmination of the master degree program. In this 12-week course, participants will use knowledge acquired throughout the program, coupled with their professional roles in the field, to create an action research project that is relevant to their classroom and experience. Participants will be required to complete a formal video proposal, professional paper, and culminating capstone presentation. The final capstone presentation is a virtual event including faculty, peers, and the Capstone Faculty Committee.

Prerequisites: Mission of Teaching

Choice-Based Art Education
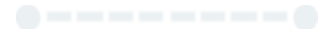
Course Code: AOEU ARE522 / Morningside EDUC500 AOE022

Course Description

Studies show that when students have more choice in how they learn, they gain confidence. This confidence translates to more positive interactions within the classroom. Participants in this course will examine various choice-based learning approaches in the art classroom with a critical eye toward their impact on assessment, advocacy, and management strategies. The course culminates with participants revising classroom approaches and curriculum based on their findings.

Prerequisites: None

Cultural Competency in Art Education
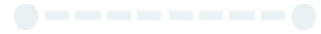
Course Code: AOEU ARE540 / Morningside EDUC500 AOE040

Course Description

Cultural competence, or the ability to understand, communicate with, and effectively interact with people across cultures, is the cornerstone of effective educational practice. In this course, participants will be exposed to differing viewpoints, fostering self-awareness and the awareness of all stakeholders in the teaching-learning dynamic. They will reflect on their role as an educator and their beliefs about education to consider how they impact each student's art room experience. Participants will gain a profound knowledge of diverse cultures to effectively manage societal differences in the art room.

Prerequisites: None

Designing Your Art Curriculum

Course Code: AOEU ARE507 / Morningside EDUC500 AOE007

Course Description

In this course, participants will look deeply at curricular approaches in the field of art education and explore real art curricula samples from across the globe. Research, paired with a prescriptive curriculum design process, will result in a personalized curriculum art teachers will immediately implement because it is specifically aligned to support unique students and teachers' own unique style.

Prerequisites: None

Equitable and Inclusive Art Room Practices

Course Description

In an inclusive art room, all students have access to learning through intentional, equitable opportunities. In this course, participants will consider the curriculum design elements and instructional strategies that inform designing and teaching courses to create inclusivity and equity in the art room. Inclusive teaching provides authentic learning for all students and cultivates awareness of the dynamics that shape classroom experiences and impact student learning. Participants will learn how to diversify course materials, vary teaching strategies, and allow students to demonstrate learning in multiple ways, culminating in a revised art experience where all artists can thrive.

Prerequisites: None
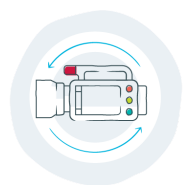
Flipping the Art Room

Course Description

Flipped classrooms are an engaging learning approach that promotes student autonomy, has inherent differentiated instruction, and allows students to take more ownership of their learning. K-12 art educator case studies will guide the learning for relevant and immediate applicability to participants' art classrooms. Throughout this course, participants will apply the strategies learned to create and implement real classroom activities that model the flipped classroom approach.

Prerequisites: None
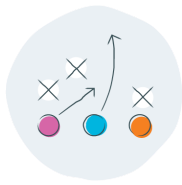
Instructional Strategies for Art Teachers

3 Credits

Timeline
8 weeks

Course Code: AOEU ARE516 / Morningside EDUC500 AOE016

Course Description

Because one size does not fit all in the art classroom, differentiated teaching strategies are vital to reaching all learners. This interactive, practical course is designed to help art teachers build a professional repertoire of instructional approaches for both in-person and online classrooms. This course is aligned with 21st-century learning goals, such as creative thinking, problem-solving, ideation, and collaboration. Emphasis will be placed on contemporary art and education theories, like culturally responsive classrooms and student-centered learning.

Prerequisites: None

Innovation Through Design

3 Credits

Timeline
8 weeks

Course Code: AOEU ARE541 / Morningside EDUC500 AOE041

Course Description

Countless industries and businesses use design thinking to solve complex problems in a user-focused way. The art room is the perfect place for students to practice design thinking as schools gear toward career readiness and 21st-century skills. In this course, participants will infuse the five stages of design thinking in art curriculum and instructional practices. Participants will expand their current practices to include human-centered, creative, and playful experiences for collaborative learning. Case studies from art teachers experienced in STEAM, makerspaces, and project-based learning at all levels will provide models for practical application.

Prerequisites: None

Integrating Art History

Course Code: AOEU ARE517 / Morningside EDUC500 AOE017

Course Description

Making art history relevant is a common struggle in K-12 art classrooms. Trying to appeal to student interests while maintaining the integrity and richness of art history can be accomplished through personalized and dynamic strategies for art appreciation that will appeal to today's students. This has profound implications when it comes to fostering art appreciation among students of all ages. In this course, participants will survey hundreds of years of art as they simultaneously plan rich learning opportunities for their students in diverse and dynamic settings.

Prerequisites: None

iPads in the Art Room
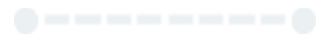
Course Code: AOEU DIG510 / Morningside EDUC500 AOE010

Course Description

Today's technologies have transformed many elements of the human experience, including how people connect, communicate, and gather information. As a result, tools like the iPad are increasingly entering the classroom with significant implications for student learning as well as instructor engagement.

Participants in this course will examine and debate contemporary resources concerning tablet usage in the K-12 classroom. Specific iPad applications will be explored along with practical suggestions for both teacher and student usage. At the end of this course, participants will be proficient in a variety of applications as they prepare and present dynamic lessons demonstrating meaningful incorporation of these contemporary tools.

Prerequisites: None

Managing the Art Room

3 Credits

Timeline
8 weeks

Course Description

Management of the art room involves a unique blend of strategies and techniques to hold students accountable, manage materials and resources, design procedures to keep the art room running efficiently, and establish an enjoyable, creative learning environment.

Participants will examine and apply current research in classroom management strategies to their art teaching practice. Reflecting on current practice, they will expand their own learning and embark on new methods to promote learning in the classroom. Attention will be given to how social identities are formed and how they influence students' interaction with content and others. The final product in the course is a full classroom management action plan.

Prerequisites: None

Mission of Teaching

3 Credits

Timeline
8 weeks
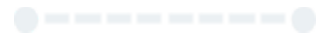
Course Description

This course will allow participants to explore philosophical perspectives and research methods within the field of K-12 education, and in art education specifically, as they search to be a catalyst for change both within the profession at large and within their own personal practice.

As participants embark on their practitioner-researcher journey, they will select current issues in art education and relate those to their own mission and vision of teaching. Finally, participants will begin to create and follow their mission through the lens of action research to advocate for and create change in the field of art education.
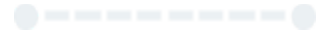
Prerequisites: Capstone Readiness Exam

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Reaching All Artists Through Differentiation

Course Code: AOEU SPED518 / Morningside EDUC500 AOE018

Course Description

Differentiation is no longer a teaching strategy for the ambitious in education. Rather, it's an expectation for everyone, including the art educator. There are many ways to meet student needs through a variety of types of differentiation. By learning how to help students to experience success in developmentally appropriate activities, that will, in turn, help to increase their engagement in art.

During this course, participants will use the appropriate tools to maximize learning for all students: gifted learners, English language learners (ELL), special education students, and struggling students while acknowledging their unique interests. An important component of this approach is for participants to modify their lessons and assessments. At the completion of this course, participants will have a toolkit of applicable strategies for the classroom.

Prerequisites: None

Rethinking Kindergarten

Course Code: AOEU ARE513 / Morningside EDUC500 AOE013

Course Description

Early childhood students often have difficulty following the rules and routines of the art room. This course will facilitate a deep dive into a variety of strategies, tools, and methodologies sure to support these young artists in the art classroom. Course participants will investigate a variety of progressive philosophies, including Reggio Emilia, Montessori, and Waldorf as well as techniques for integrating play-based learning and teaching foundational skills. This eight-week intensive course will provide participants with innovative opportunities to explore childhood development, create classroom resources, and revamp their philosophy of teaching younger learners.

Prerequisites: None

Studio: Ceramics

3 Credits

Timeline
8 weeks

Course Code: AOEU ART524 / Morningside EDUC500 AOE024

Course Description

This studio course requires both hands-on artmaking and learning new teaching methodologies. Participants must demonstrate artistic proficiency in various ceramic techniques and translate the medium for classroom use. Participants will examine the history of ceramics and use that knowledge to practice various handbuilding and surface treatment techniques to develop a body of work. In addition to studio practice, course participants are required to engage with real-world classroom scenarios and troubleshoot supply management and art room organization to facilitate the effective implementation of a ceramics curriculum.

Prerequisites: None

Studio: Drawing
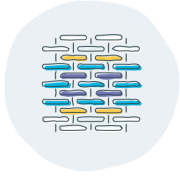
3 Credits

Timeline
8 weeks
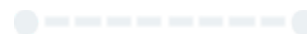
Course Code: AOEU ART526 / Morningside EDUC500 AOE026

Course Description

This course will focus on participants' growth in their personal practice of drawing as it integrates cross-disciplinary dialogue and offers new strategies for teaching drawing in the classroom. Additionally, it will address and offer solutions for the struggles and challenges students face in the art room as they explore drawing as a skill. During this course, participants will revisit their roles as artists and share their drawing evolution with the instructor and peers as they simultaneously think through best practices for drawing instruction. The journey will include visual journaling using a variety of media and skill development as participants work toward creating a drawing portfolio.
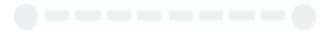
Prerequisites: None

Studio: Fibers

Course Code: AOEU ART529 / Morningside EDUC500 AOE029

Course Description

This studio course requires both hands-on artmaking and learning new teaching methodologies. Participants must demonstrate artistic proficiency in various fiber art techniques and translate the medium for classroom implementation. Participants will explore 2D and 3D weaving techniques and various other non-woven fiber techniques. Participants will use traditional and innovative fiber arts approaches to develop a body of work. In addition to studio practice, participants are required to demonstrate proficiency in curricular development, management, and organization of fiber arts. Teaching methodologies included are applicable to all levels, K-12, and are designed to inspire creative development in all students.

Prerequisites: None

Studio: Painting–Tempera & Acrylic

Course Code: AOEU ART528 / Morningside EDUC500 AOE028

Course Description

Tempera and acrylic are the focus of this studio art course, addressing best practices for use in the K-12 art classroom. Topics will include brush selection, storage, and organization as well as color theory, mixing mediums, and advanced techniques. This is a painting class designed just for art teachers. Participants will have the time and the opportunity to try new techniques firsthand as they create a teacher showcase series and final portfolio.
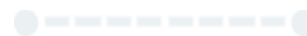
Prerequisites: None

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Studio: Painting–Watercolor

3 Credits

Timeline
8 weeks

Course Code: AOEU ART532 / Morningside EDUC500 AOE032

Course Description

Watercolor is unique because it has transparent qualities unlike any other painting medium. Whether participants are teaching advanced painting at the high school level or are looking for a more successful approach to watercolor at the elementary level, there will be something new to learn in this class. Topics will include brush selection, material management, color theory, visual journaling with watercolor, as well as basic and advanced techniques for the art room. This course is designed specifically for art teachers, which means participants will leave this class full of inspiration for direct application into their art classrooms. Participants will also have time to advance their own practice in watercolor.
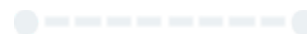
Prerequisites: None

Studio: Photography

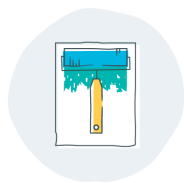**3 Credits**

Timeline
8 weeks

Course Code: AOEU ART535 / Morningside EDUC500 AOE035

Course Description

Ansel Adams once said, "There are always two people in every picture: the photographer and the viewer." In this class, participants will take on both of these roles. As the photographer, participants will plan and execute imagery of their own. As the viewer, participants will reflect upon the work of peers as well as other artists. Together, course members will embark upon a mutually powerful learning experience that can influence not only their own personal studio practice but instructional decisions in the art classroom as well.

Participants will learn the basics of photography through the creation of visual stories and explore best practices and meaningful strategies for approaching photography with students. The culmination of the course will include developing a comprehensive portfolio of studio work alongside practical tools for the classroom.

Prerequisites: None

Studio: Printmaking

Course Code: AOEU ART525 / Morningside EDUC500 AOE025

Course Description

This course breaks down various printmaking processes that participants can use with their students at any age level, without advanced equipment, and with all of the safety and developmentally appropriate information they need. Participants will try out various monoprint techniques, image transfers, traditional and nontraditional linoleum prints, collagraphs, and many other unique and alternative processes—no press or chemicals necessary.

As participants create useful tools and finished pieces for the classroom, they will also learn how to break printmaking skills down for their students in a developmentally appropriate way while revamping their printmaking curriculum from the inside out.

Prerequisites: None

Studio: Sculpture

Course Code: AOEU ART533 / Morningside EDUC500 AOE033

Course Description

The vast potential for three-dimensional artworks can make teaching sculpture exciting. Through demonstration and hands-on learning, participants will select methods and materials that are best for them and their students. Whether participants are teaching elementary art or high school sculpture, this course will expose them to new and innovative methods to incorporate sculpture into their art curriculum in a practical and engaging way. The focus is on the unique safety precautions and best practices in classroom management, the organization of materials, conceptual planning, and the installation of three-dimensional artworks.
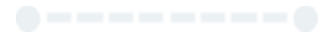
Prerequisites: None

Studio: Graphic Design

3 Credits

Timeline
8 weeks

Course Description

Paul Rand stated, "Design is relationships." In this course, participants will use the design thinking process to analyze the relationships between the designer, client, audience, and avenue. Participants will explore historical designers and events, create graphic design projects and themes, and develop an advocacy campaign. They will embark upon a powerful learning experience that can influence a personal studio design practice as well as instructional strategies and decisions in the art classroom. Participants will learn the basics of graphic design through the creation of visual design projects and systems and explore best practices and meaningful strategies for approaching graphic design with students. The culmination of the course will include a comprehensive portfolio of studio work alongside practical tools for the classroom.

Prerequisites: None

Reflective and Creative Curriculum Design

3 Credits

Timeline
8 weeks

Course Description

The most significant contributor to student success is an excellent teacher—one who is passionate about teaching and learning and is also self-reflective. In this course, participants will reignite their enthusiasm for art education and the power of creative instruction while simultaneously rising to the opportunity for professional growth. They will assess curriculum design, identify growth areas, and implement action research to discover potential solutions or enhancements. Participants will leave this course with a revised learning plan that is ready to be implemented into their current teaching practice.

Prerequisites: None